

United States Department of Agriculture



Natural Resources Conservation Service  
375 Jackson Street, Suite 600  
St. Paul, MN 55101-1854

Phone: (651) 602-7900  
Fax: (651) 602-7914

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Transmitted via Email

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MINNESOTA BULLETIN NO. 260-5-18

SUBJECT: INF – PUBLIC INFORMATION – NEW WEB FEATURES

Purpose. To provide information about new web features on the Minnesota homepage.

Expiration Date. December 30, 2005.

The Public Information Tips Page, *Pit Stop* ([mn.nrcs.usda.gov/intranet/pitstop.html](http://mn.nrcs.usda.gov/intranet/pitstop.html)) now contains two new features:

- A form for submitting a feature article, and,
- A form for submitting a PowerPoint.

Employees are invited to submit a feature article to be presented on the Minnesota homepage. Download the feature form and complete the form as instructed. The entire text of the article should be on the form (fields will expand to accommodate your input), and each article should include at least one good digital picture. Forward the form by e-mail, through appropriate channels, to Julie MacSwain ([julie.macswain@mn.usda.gov](mailto:julie.macswain@mn.usda.gov)).

Employees are also invited to submit PowerPoint presentations for posting in the Power Point library. If you have created an original PowerPoint that you think would be useful to others, complete the PowerPoint form and submit to Julie MacSwain ([Julie.macswain@mn.usda.gov](mailto:Julie.macswain@mn.usda.gov)) by e-mail. All PowerPoints will be reviewed before posting to ensure that they are appropriate and useful.

If you have any questions about using these new features contact Julie MacSwain, Public Affairs Specialist (651-602-7859).

WILLIAM HUNT  
State Conservationist

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